

TO PROVIDE **THE VERY BEST CARE** FOR EACH PATIENT ON EVERY OCCASION

Patients with a learning disability: Care within hospital

An information guide



Health & care
information
you can trust

The Information Standard



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Member

Patients with a learning disability: Care within hospital

Nursing and carer agreement

Introduction

This information has been developed to help assist hospital staff, family members with caring responsibilities and paid carers to understand each other's responsibilities when looking after patients with specific and complex needs associated with learning disability. It has been developed to ensure that levels of communication are maintained throughout the patient's stay.

It is clear that all patients have different needs with regards to personal care, communication, administration of medication and many other activities of daily living, and that carers accompanying patients also have legal, professional and physical limits to the level of care that they are able to provide.

The following agreement template has been developed to ensure that ward staff and carers are fully aware of each other's responsibilities and expectations in meeting the needs of the patient.

Please take time to discuss all aspects of care that the patient will require whilst in hospital and ensure that it has been discussed with, and mutually agreed by, all relevant parties. Please complete the checklist and ensure that all ward staff and carers are aware of the agreement.

General

1. What level of support will the patient require? (e.g. one-to-one

care and for how many hours?)

2. Who will be contributing to this support (e.g. family, carers, ward staff?)

3. Where carers are required, who will pay for/arrange cover? (e.g. family, hospital, PCT, social care)

4. Does the patient require nursing in a side ward? Y/N

5. Have the carers/family been shown (tick as appropriate):

- toilet facilities
- fire exits
- fire procedures
- canteen/drinks machine

6. What are the communication and cover arrangements (where necessary) for carer meal and comfort breaks?

7. Have the carers been informed of ward round times and days?

Responsibilities

Refer to care plan and Traffic Light Passport for specific needs.

Please circle as appropriate

1. Hygiene

hospital family paid carers combination

comments:

2. Moving and handling

hospital family paid carers combination

comments:

3. Feeding

hospital	family	paid carers	combination
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comments:

4. Toileting

hospital	family	paid carers	combination
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comments:

5. Administration of medication

hospital	family	paid carers	combination
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comments:

6. Escort within hospital

hospital	family	paid carers	combination
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comments:

7. Preparation for theatre/investigations

hospital	family	paid carers	combination
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comments:

8. Is an interpreter (including sign language) required? (yes/no)

comments:

9. Who are the people closest to the patient to contact regarding best interest decisions (where the patients lacks capacity to make the decision for themselves)?

List:

Nurse_____

Signature_ _____

Print_____

Date_____

Carer_____

Signature_ _____

Print_____

Date_____

Information sharing and communication

In the event that the ward staff, carers or family members have any concerns about any aspect of care or individual responsibilities, they should discuss these with the ward manager or deputy. In the event that any differences cannot be resolved at ward level, then the divisional nurse manager (or manager on call out-of-hours) should be contacted.

Please ensure that a Hospital Traffic Light Passport has been completed and the patient has a learning disability care plan (available to download from the intranet).

For further information and advice, please contact:

The Trust safeguarding team 0161 918 4420 (ext/44420)

If English is not your first language and you need help, please contact the Ethnic Health Team on 0161 627 8770

اگر انگریز آپ کی مادری زبان نہیں ہے اور آپ بات چیت کرنے میں دقت محسوس کرتے ہیں، تو ہم آپ کو مدد کرنے کے لیے آپ سے رابطہ کر سکتے ہیں۔ ہمارے نمبر پر رابطہ کریں۔

0161 627 8770

若英語並非閣下的第一語言和需要幫忙的話，請致電 0161 627 8770 聯絡少數民族健康組。

ইংরেজী যদি আপনার মাতৃভাষা না হয় অথবা ইংরেজী বলতে ও বুঝতে আপনার অসুবিধা হয় তাহলে এথনিক হেলথ টীমের সাথে নীচের টেলিফোন নাম্বারে যোগাযোগ করুন।

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જો અંગ્રેજી આપની પહેલી ભાષા ન હોય અને આપને મદદની જરૂર હોય તો મહેરબાની કરીને અથનિક હેલ્થ ટીમનો ૭૨૭-૮૭૭૦ નંબર પર સંપર્ક કરો

If English is not your first language and you need help, please contact the Ethnic Health Team on 0161 627 8770

For general enquiries please contact the Patient Advice and Liaison Service (PALS) on 0161 604 5897

For enquiries regarding clinic appointments, clinical care and treatment please contact 0161 624 0420 and the Switchboard Operator will put you through to the correct department / service

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